

**Minutes of the De Beauvoir Estate
TRA ETRA Meeting**
Monday 11th July 2016, 7.30pm
Rose Lipman Community Hall 43 De Beauvoir Road, London

Attendance:

Name	Role
Laurence Windle (LW)	Chair
Daniel Rosen (DR)	Secretary
David Hitchcock (DHi)	Treasurer
Arthur Randlesome (AR)	
Cindy Diminieux (CD)	
Claudia Neil (CN)	
H Neil (HN)	
Rebecca Freeman (RF)	
Terry Reynolds (TR)	
Jonathan Joseph (JJ)	
Laura Smith (LS)	
Simon Ware (SW)	LB Hackney Resident Participation Team
Suhena Begum (SB)	LB Hackney Estate Management Team
Mick Smith (MS)	LB Hackney
Sergio Sidibe (SS)	
Jo Vanier (JV)	Minutes Taker

Item	Discussion / Decision	Action
1	<p>Chairs Introductions</p> <p>1.1 LW welcomed all to this meeting and thanked everyone for turning up. Took the opportunity to introduce Simon Ware from the Resident Participation Team and Jo Vanier who took the minutes.</p> <p>1.2 LW sadly announced that Maggie Whitely, who retired from the CHNP as an Administrator passed away recently. TRA took the opportunity to express their condolences adding that their thoughts were with her family and friends.</p>	
2	<p>Apologies</p> <p>2.1 Received from Dorigen Hammond, Pat Eaton</p>	
3	<p>Agree minutes of previous ETRA meeting held 14th March</p> <p>3.1 SW explained that the purpose of the ETRAs were to discuss and identify estate-wide issues and pass on concerns at team leader level in the first instance. Explained that if issues cannot be resolve then this should be escalated to the CHNP. In exceptional cases high</p>	

	<p>level members of staff may be invited to address chronic concerns at Neighbourhood Panel level rather than TRAs.</p> <p>3.2 Minutes were noted. Proposer Ray Seabrook and seconder Arthur Randlesome.</p>	
4	<p>Matters Arising from the previous minutes held 14th March</p> <p>4.1 Item 5 Cooking Oil disposal – flyers to residents regarding proper disposal of cooking oils. Unclear if this had been actioned. SB agreed to following up</p> <p>4.2 Item 5 and fire doors at Granville and Corbie – Unclear if this had been signed off. SB to escalate.</p> <p>4.3 Item 12 Estate Lighting – TR advised that following a meeting with Openview the contractor, an extra EIB budget of £40k had been awarded over a 4-year period. 10k per year</p>	<p>SB</p> <p>SB</p>
5	<p>Previous action list</p> <p>5.1 Signage on blocks – Informed that Barry Cotton would be seeking consultation with TRA however date to be confirmed. SB to get a full response including time line for consultation.</p> <p>5.2 Lanresse Court Lift 5225 - informed now resolved and agreed to take off action list.</p> <p>5.3 Blocked drains (resulting to disposal of cooking oil) – Informed that Martin Waller dealing with this and liaising with Recycling Team. SB informed that TRA to expect a response in a week's time. Agreed to carry forward.</p> <p>5.4 Rat infestation – Raised as a critical issue and linked to reckless dumping of rubbish which encourages infestation. Unclear how this is being addressed and who is taking the lead. Explained that the lack of structure charts, roles and function a source of frustration and increasingly difficult to find out who is accountable.</p> <p>5.5 Inappropriate behaviour from Contractors – brought to light that contractors seen using communal stairwell as a urinal. Enquired about the protocol when appointing contractors and their obligation to bring their own portaloo. Asked if a fine could be imposed for fouling the estate. Should be in their contract</p> <p>5.6 Fire Doors at Corbiere /Granville – Informed that works had not been completed and unclear as to who authorised the sign off. SB to investigate further and report back.</p>	<p>SB</p> <p>SB</p>

	10.1 Informed this was an 8-year rolling programme although unclear of the time table for each block. Requested a break down of painting schedules.	
11	Door Entry Systems 11.1 Corbiere House – Reported on a number of occasions and a source of frustration	
12	Degeneration of Services 12.1 Standard of service brought under the spot light. Explained that response time to get through to the Repairs Contact Centre took longer. They no longer book Saturday appointments and communal repairs e.g. lighting took far longer to resolve. In spite of the good intentions received from Cllr Glanville regarding the recruitment and improvement to the IT system the overall opinion was that the standard of service was moving backwards and not forwards.	
13	Any Other Business 13.1 TR mentioned an antisocial issue with tenant above and was advised to get in touch with Martin Waller. Didn't get much details. 13.2 RF Drain upsurge and washing machine issue – Reported to Repairs Contact Centre who advised to wash cloth using bucket. Details passed on after the meeting. 13.3 TG Corbiere Defective Door Entry system where her mother lives and agreed to pass on details after the meeting.	
14	Dates of forthcoming meetings 8th August 12th September ETRA 10th October 14th November 12th December 9th January ETRA 13th February 13th March	

Meeting finished approx. 9.00pm