

Minutes of the De Beauvoir Estate TRA Meeting

Monday 8th August 2016, 7.30pm

Rose Lipman Community Hall 43 De Beauvoir Road, London

Attendance:

Name	Role
Laurence Windle (LW)	Chair
Conrad Winchester (CW)	Vice Chair
Daniel Rosen (DR)	Secretary
David Hitchcock (DSH)	Treasurer
Arthur Randlesome (AR)	
Cindy Diminieux (CD)	
Claudia Neil (CN)	
Cheryle Bergonzi (CB)	
Rebecca Freeman (RF)	
Terry Reynolds (TR)	
Jonathan Joseph (JJ)	
Dorigen Hammond (DH)	
Ray Seabrook (RS)	
June Eaton (JE)	
Pat Eaton (PE)	
Tigist Getachew (TG)	
Jo Vanier (JV)	Minutes Taker

Item	Discussion / Decision	Action
1	<p>Chair's welcome and apologies</p> <p>1.1 LW welcomed all to this meeting and thanked everyone for turning up.</p> <p>1.2 Apologies received from Claire Letwin and Laura Smith.</p>	
2	<p>Welcome new people</p> <p>1.1 There were no new people to introduce to the meeting.</p>	
3	<p>Minutes of the last TRA meeting held Monday 13th June 2016</p> <p>1.1 The following corrections and amendments were noted:</p> <p>1.2 Agreed that Dorigen Hammond be referred as DH. David Hitchcock to be referred as DSH.</p> <p>1.3 Request put forward to minimise abbreviations and if to be used at all then make clear what the initials stands for.</p> <p>1.4 Informed that Terry Reynolds put forward stage 1 complaint and not Anthony as suggested in the minutes.</p> <p>1.5 Minutes were approved and agreed. This was proposed by DH and seconded by DSH.</p>	
4	<p>Matters Arising</p> <p>1.1 LW proposed that minutes of the ETRA and TRA would be circulated in advance of meetings allowing time for Committee to review and submit comments.</p>	

	<p>1.2 Those wishing to receive hard copies encouraged to add their names to the list at the end of the meeting, however appealed to all members to bring their copies to the meetings and help reduce print costs. A maximum of 10 copies would be made available. Will endeavour to circulate minutes 2 weeks in advance.</p> <p>1.3 Aware that information about the TRA meetings were not publicised widely and message not getting through to some residents especially those who have no access to email. DR explained his dilemma in getting keys to the estate's notice boards and working to get this resolved.</p>	DR
5	<p>Action List Update</p> <p>1.1 Smirnoff - DH confirm she received and accepted an offer of £1500. Sent bank details and awaiting payment to be processed. Committee thanked DH for her efforts in achieving a fair settlement.</p> <p>1.2 Cycle Path – Canal Pathway on agenda.</p> <p>1.3 Estate Inspector Reports – LW gave a verbal update explained that the current Estate Inspection report was very extensive and seeking to get a breakdown that is relevant to the estate. Asked to keep this item live.</p> <p>1.4 Hackney Management Structure – LW circulated a recent structure also a breakdown on the roles and function. Agreed to circulate hard copies on request and download onto the website.</p> <p>1.5 Portacabin – LW received an email regarding the refurbishment work which is due to start soon. Confirmed that re plastering and rewiring programmed but unclear if roof repairs were included. Advised to speak to Resident Participation Team about funding. Gave his reassurance that the TRA would not be signing the lease until works were complete. LW agreed to give a further update at the next meeting.</p> <p>1.6 Create Application form for small projects - DH had created a template application for short projects e.g. coffee mornings. Explained that TRA have significant funds to support projects such as social and gardening events for the benefit of the estate. LW proposed before the next ETRA to create a poster encouraging Residents to get involve and invite them to present their ideas to the meeting. Agreed to add to the ETRA agenda.</p> <p>1.7 Planned Maintenance Programme - LW fed back outcome from the Panel meeting where Nick Walker, Head of Planned Maintenance, presented a list of priorities for each estate. Nick agreed to attend the next Panel meeting to discuss more details including timescale, pricing and list of previous schedules. Keep live.</p>	<p>LW</p> <p>LW</p> <p>LW</p> <p>DR/L W</p>
6	ETRA meeting Agenda and Invitations	

	<p>1.1 LW Fed back outcome from recent ETRA meeting where Sahena Begum, Estate Manager Team, was asked to leave the meeting abruptly at 8.30pm by her line manager. Repair issues and the TRA Enquiry Form had not been completed nor copy submitted to committee as agreed. Following a complaint received a verbal and written apology by the Housing Team. TRA agreed that 7.30pm start time was the preferred option. Also agreed to send a list of questions in advance of meeting to allow Estate Management team to address and present resolution at the meeting.</p> <p>1.2 Request put forward for Martin Waller and/or Shushana Gold to attend the next ETRA. Outstanding repair issued to be rolled over including drain issues.</p>	
7	<p>TRA Office</p> <p>1.1 Discussed in the action points item 5.5.</p>	
8	<p>TRA Surgeries before meetings</p> <p>1.1 Proposed to add in the October agenda for fuller discussion. Welcome some support from residents to give a hand in the set up.</p>	DR
9	<p>Website Editor / TRA Laptop / Internet Connection</p> <p>1.1 Daniel put forward his proposal to create a resource function for residents who would like to improve their IT literacy utilising the TRA laptop. All welcomed the suggestion and agreed to discuss further once the office had been refurbished.</p>	
10	<p>Kissing Gates on Canal Pathway</p> <p>1.1 Received an email from Laura Smith who expressed her thoughts around this ongoing issue. Sahena had at one point incorrectly informed her that the pathway was not a cycle path but part of the estate, whereas it is confirmed shared usage, including bicycles but not motorised vehicles like mopeds and the canal path is not part of the estate (hence where the gates are being proposed). Explained that the purpose of the Kissing Gate was to deter motorised scooter bikes from using this pedestrian pathway. Asked how to take forward and get a resolution. After lengthy discussion agreed to meet with the neighbourhood office and some of the committee who are impacted. LW to speak to Estate Manager.</p>	LW
11	<p>Stage 3 Complaint re Canal Pathway</p> <p>1.1 Terry gave a verbal update and confirmed that Contractor was asked to come back to relay pathway. Had been in touch with Ombudsman and advised to get in touch with an independent chartered engineer to assess if work was fit for purpose. DH informed that stage 3 no longer exists.</p>	
12	<p>New Build (HSP) – letter from Councillor Glanville</p>	

	1.1 LW received a letter from Cllr Glanville, Cabinet Member for Housing, regarding new building development between Corbiere and Granville and described as contentious. All would be invited to take part in the consultation and suggested that a sub Committee be set up. DH offered to take the lead.	
13	<p>EIB Update</p> <p>1.1 DR put forward proposal to use some of the EIB money to replace or repair current notice boards on the estates. Not all were in favour and felt that the running cost should come under reactive repairs budget. DR agreed to do a feasibility including costings and to discuss further at the next ETRA. LW to circulate the latest EIB list to the committee.</p>	LW/D R
14	<p>Central Panel Report</p> <p>1.1 Covered in item 5.7.</p> <p>1.2 Minutes of the CHNP held 18th July will be circulated to the committee.</p>	
15	<p>Any Other Business</p> <p>1.1 Disposing of cooking oil on the estate was brought to attention. LW agree to seek some guidance from the Housing team and report back.</p>	LW
16	<p>Dates of forthcoming meetings starting 7.30pm and held at Rose Lipman Building.</p> <p>12th September ETRA 10th October 14th November 12th December 9th January ETRA 13th February 13th March</p>	